

Standard Operating Procedure GP Download Function

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1. INTRODUCTION

ICE Patient Result Download for GPs

2. PURPOSE

ICE Patient Result Download for GPs

3. SCOPE

Pathology

4. DEFINITIONS

N/A

5. DUTIES AND RESPONSIBILITIES

N/A

6. PROCESS

It is now possible to download patient results from ICE to your Practice Clinical system.

To do this, go into a patient record as follows.

Log into your clinical system and select the patient.

Access the ICE Reporting function as per normal.

The reports displayed are for all episodes for the patient selected. The reports displayed are colour coded.

- Biochemistry green
- Blood Bank mauve
- Haematology pink
- Microbiology yellow
- Cytology and Histology reports are blue.

Sunquest ICE Desktop - Microsoft Internet Explorer provided by IPHIS

sunquest
ICE Desktop
web access

Pathology QAH
User: jamesch

Patient Name: **TOPIHY TRYOUT** Hospital Number: **WH1212** See Case Note Numbers
 Date of Birth: **01 January 1985** NHS Number: **777 777 7777** Sex: **Male**
 Address: **LONGER ADDRESS LINE ONE ----->, LONGER ADDRESS LINE TWO ----->, 2...** Telephone No:

Location: [All locations] Filter by specialty: [All specialties] Clinician: [All clinicians] Show reports up to: 28/02/2012 Show reports from: 25/02/2012

Print last 3 reports. Show All reports

< Earlier reports Later reports >

Investigation	Requested By	Location	Sample Number	Sample Collected	Sample Received	Report Date	Status	
PSA	Dr Aigbokhai H Ohiwerei	Pathology QAH	B8000012S	06 Jul 2011	06 Jul 2011	06 Jul 2011 11:14	UN	Download
Adj. Calcium	Dr Aigbokhai H Ohiwerei	Pathology QAH	B8000022N	01 Jul 2011	01 Jul 2011	01 Jul 2011 10:44	UN	Download
Sodium/Glucose	Unknown Clinician	Pathology QAH	B8817907A	21 Jun 2011	21 Jun 2011	24 Jun 2011 14:09	UN	Download
FBC	Unknown Clinician	Pathology QAH	HQ131131E	24 Jun 2011	24 Jun 2011	24 Jun 2011 13:09	UN	Download
HB	Unknown Clinician	Pathology QAH	HQ000065G	23 Jun 2011	23 Jun 2011	23 Jun 2011 19:39	UN	Download
HB	Unknown Clinician	Pathology QAH	HQ000087L	23 Jun 2011	23 Jun 2011	23 Jun 2011 19:34	UN	Download
FBC	Unknown Clinician	Pathology QAH	HQ000081M	23 Jun 2011	23 Jun 2011	23 Jun 2011 15:54	UN	Download
Thyroid/Lipids	Unknown Clinician	Pathology QAH	B8861833Y	23 Jun 2011	23 Jun 2011	23 Jun 2011 14:54	UN	Download
FBC	Unknown Clinician	Pathology QAH	HQ000079N	23 Jun 2011	23 Jun 2011	23 Jun 2011 09:59	UN	Download
HB	Unknown Clinician	Pathology QAH	HQ000034H	22 Jun 2011	22 Jun 2011	22 Jun 2011 19:49	UN	Download
FBC	Unknown Clinician	D3	HQ000077G	22 Jun 2011	22 Jun 2011	22 Jun 2011 16:39	UN	Download
FBC	Unknown Clinician	D3	HQ000088S	22 Jun 2011	22 Jun 2011	22 Jun 2011 16:14	UN	Download
FBC	Unknown Clinician	D3	HQ000027F	22 Jun 2011	22 Jun 2011	22 Jun 2011 16:10	UN	Download
FBC	Unknown Clinician	D3	HQ000021Q	22 Jun 2011	22 Jun 2011	22 Jun 2011 16:05	UN	Download
FBC	Unknown Clinician	D3	HQ000066Z	22 Jun 2011	22 Jun 2011	22 Jun 2011 12:39	UN	Download
FBC/ESR	Unknown Clinician	Pathology QAH	HQ817907T	21 Jun 2011	21 Jun 2011	22 Jun 2011 09:35	UN	Download
Thyroid	Unknown Clinician	Pathology QAH	B8817907A	21 Jun 2011	21 Jun 2011	21 Jun 2011 10:34	UN	Download
Gentamicin	Dr Jo Taylor	Pathology QAH	B8000074B	17 Jun 2011	17 Jun 2011	17 Jun 2011 11:59	UN	Download
Adj. Calcium	Dr Jo Taylor	Pathology QAH	B8000027W	16 Jun 2011	16 Jun 2011	16 Jun 2011 10:04	UN	Download
Blood Group	Dr Sandhia Joseph	Pathology QAH	TQ000047N	09 Jun 2011	09 Jun 2011	09 Jun 2011 16:04	UN	Download

To download a set of results to your Clinical system press the download button on the right hand of the screen.

The following box will be displayed

Download Report -- Webpage Dialog

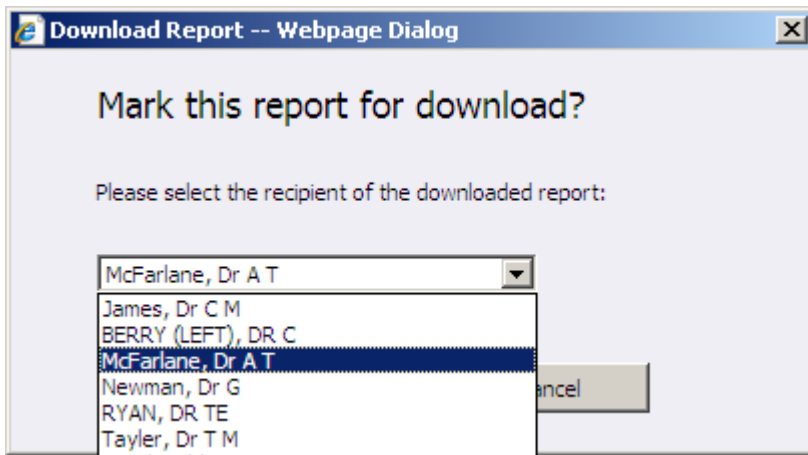
Mark this report for download?

Please select the recipient of the downloaded report:

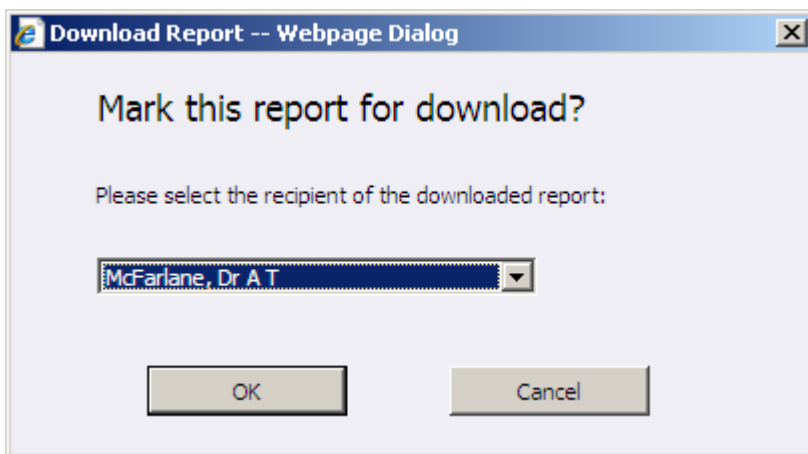
McFarlane, Dr A T

OK Cancel

If you are a partner GP the name displayed above reflects the mailbox that the results will be downloaded to. However, if you are a GP and you wish the results to download to a different person you can select a different recipient by clicking on the drop down box as shown below.



Ensure that the correct recipient has been selected.



Please note that if you are not a partner GP results will not be downloaded to your own or other selected GP mailbox. They will be downloaded to the 'unmatched' mailbox for your practice.

On your clinical system you may have the 'unmatched' mailbox already mapped to a designated member of staff.

Press the "OK" button to request download to the recipient's mailbox.

The results will be available for download into your clinical system in approximately 1 hour.

7. TRAINING REQUIREMENTS

All personnel must have received ICE training

8. REFERENCES AND ASSOCIATED DOCUMENTATION

None

9. MONITORING COMPLIANCE WITH, AND THE EFFECTIVENESS OF, PROCEDURAL DOCUMENTS

Document to be reviewed annually