



Freedom of Information Team
De La Court House
Queen Alexandra Hospital
Southwick Hill Road
Portsmouth
Hampshire
PO6 3LY

Name:
Email:
Date: 11/07/2023
Ref: 23-24 185

Dear

RE: Freedom of Information request

Thank you for your request for information under the Freedom of Information Act 2000, which was received by the Trust on 22/06/2023. Please see responses to your requests below.

What is the current process for all the confidential waste on site?

The contractor collects from consoles situated in agreed locations around site and any additional bags (requested via FM helpdesk) and shreds all confidential wastepaper in a vehicle on the hospital premises.

What is the cost of the contact if you have one?

This is part of our outsource facilitates management services as part of the Trust PFI contract and we do not hold this information.

Do you shred any paper on site?

Small number of departments have shredding machines, but majority of confidential waste is collected via the arrangement agreement in question 1.

What company do you use?

Current confidential waste contractor, procured by FM provider under the PFI contract, is Shred Station.

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on Information.Governance@porthosp.nhs.uk or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information, please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team