



Freedom of Information Team  
De La Court House  
Queen Alexandra Hospital  
Southwick Hill Road  
Portsmouth  
Hampshire  
PO6 3LY

Name:  
Email:  
Date: 19/05/2023  
Ref: 23-24 049

Dear

**RE: Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act 2000, which was received by the Trust on 20/04/2023. Please see responses to your requests below.

**I am an academic foundation doctor researching Skin MDTs with regards to how they run, their efficacy and costs across the UK.**

**I am writing to your team for the following information by FOI request:**

- 1. Venue**  
Skin MDTs are undertaken via Microsoft Teams.
- 2. All staff present based on attendance records**  
In attendance at MDTs are eight Dermatology Consultants, one Pathway Navigator, one MDT Coordinator and two Cancer Nurse Specialist's.
- 3. Time spent by each team member in preparing for the SSMDT meeting**  
The Trust's MDT coordinators, Clerical officers and consultants are all responsible for preparation of SSMD, and they spend approximately ten hours per week between them preparing MDT meetings.
- 4. Time spent by team coordinator preparing for and disseminating SSMDT outcome**  
The Trust MDT team coordinators spend two hours per week.
- 5. Running time in minutes of the SSMDT**  
MDT meetings usually run for 120 minutes and are held once a week.
- 6. Overheads as a percentage of total operating costs from the most recent financial year**  
Overheads for the 2022/2023 financial year as a percentage is 22%.
- 7. Number of new cases discussed**  
There have been a total of 1055 new cases with at least one case that has been discussed at an MDT meeting for 2022-2023 financial year.

**8. Number of re-discussions discussed (re-discussion defined as any patient discussed at the same point in their pathway but following an additional test or any patient brought back to MDT for re-discussion of the same test results)**

The marker of pre or post first definitive treatment was used to determine whether a patient was in the 'same point in their pathway'. Of the referral pathways that had more than one MDT discussion, 164 cases appear to be at the same point in the pathway. Unfortunately, we don't have enough information in our system to identify re-discussions any more accurately than this and therefore to undertake this would require a manual search process to go through each individual patients records which would exceed 18 hours. Therefore, this would exceed the appropriate limit for dealing with a Freedom of Information Request, in terms of costs and therefore Section 12(1) of the Freedom of Information Act 2000 applies.

**9. Were any videoconferencing facilities used across sites?**

Yes- Microsoft Teams.

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on [Information.Governance@porthosp.nhs.uk](mailto:Information.Governance@porthosp.nhs.uk) or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information, please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team