



Freedom of Information Team
De La Court House
Queen Alexandra Hospital
Southwick Hill Road
Portsmouth
Hampshire
PO6 3LY

Name:
Email:
Date: 16/05/2023
Ref: 23-24 066

Dear

RE: Freedom of Information request

Thank you for your request for information under the Freedom of Information Act 2000, which was received by the Trust on 27/04/2023. Please see responses to your requests below.

1. How many employees do you have?

Portsmouth Hospitals University NHS Trust has 8,922 employees as of 27.04.23.

2. How many printers (A4, A3 single function or multi-function) do you have.

The Trust has 518 printers.

3. How many print servers do you have?

The Trust has three print servers.

4. Do you use any print management software (Equitrac, SafeQ, PaperCut, PrinterLogic etc)?

Yes.

5. If so, which do you use?

Papercut.

6. Who supplies your printers and print management software?

Altodigital Network Ltd.

7. What is the job title of the person responsible for printers within your organization?

IT Mobile Support and IT Procurement Manager.

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on Information.Governance@porthosp.nhs.uk or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information, please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team