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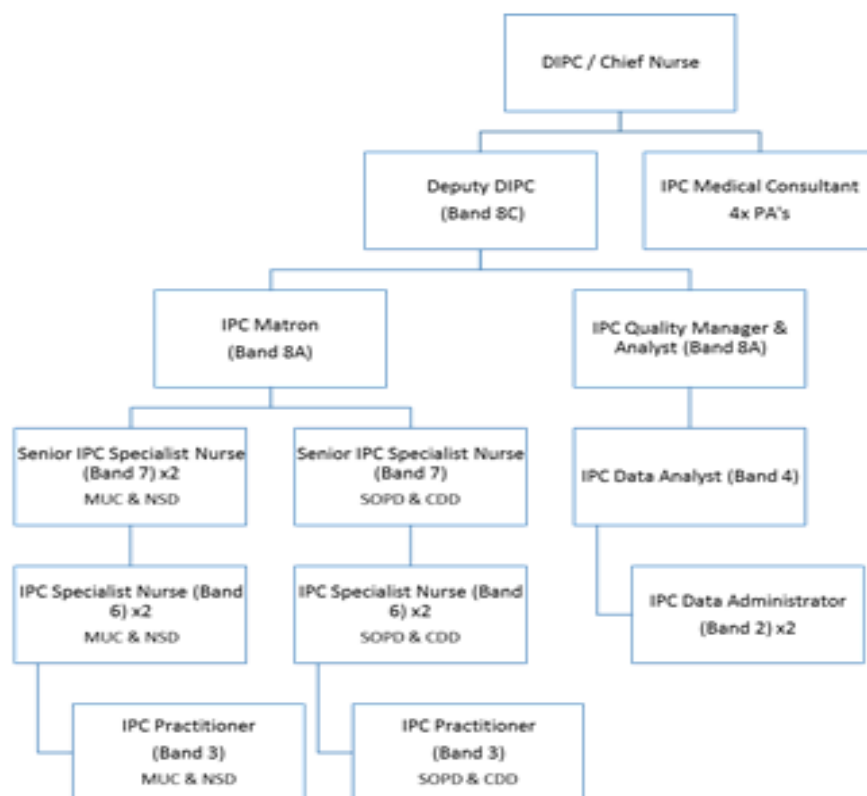
Date: 04/05/2022  
Ref: 21-22 601

**Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act 2000, which was received by the Trust on 24/02/2022. Please see responses to your requests below.

**1. Structure of acute Infection Prevention and Control Team**

Please see organisational structure below.



**2. Management structure of acute Infection Prevention and Control Team.**

See question 1.

**3. Agenda for Change bandings and roles of acute Infection Prevention and Control Team**

See question 1.

**4. Operational hours, out of hours provision and on-call arrangements of the acute Infection Prevention and Control Service.**

The working hours for the Infection Prevention team range between 0830-1700 Monday to Friday. Weekend working during winter hours are between Oct – Mar and four hours are worked on a Saturday and four hours are worked on Sunday. There is no overnight on-call.

**5. Daily staffing numbers e.g sample rota to show daily staffing levels of Infection Prevention and Control Team.**

Staffing numbers within the team will fluctuate due to sickness, annual leave, and study days but on a normal shift there are 4-5 registered nurses, 1-2 HCSW and 3 Admin staff.

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on [Information.Governance@porthosp.nhs.uk](mailto:Information.Governance@porthosp.nhs.uk) or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information, please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team