

Freedom of Information Team
De La Court House
Queen Alexandra Hospital
Southwick Hill Road
Portsmouth
Hampshire
PO6 3LY

Date: 05/04/2022

Ref: 21-22 534

Freedom of Information request

Firstly, please accept our apologies for the delay in responding to you.

Thank you for your request for information under the Freedom of Information Act 2000, which was received by the Trust on 25/01/2022. Please see responses to your requests below.

1. Do you have a bereavement information booklet that is given to bereaved families?

Please see attachment below. The Trust is currently in the process of updating this booklet.



berbookletoct2017.
pdf

2. Who is your current supplier?

The booklet is produced within the Trust's Medical Illustration Department.

3. Do you have a current contract and if so, what is the notice period?

Not applicable.

4. When did the current contract commence?

Not applicable.

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on Information.Governance@porthosp.nhs.uk or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information, please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team