



Freedom of Information Team  
Room 1.16  
De La Court House  
Queen Alexandra Hospital  
Southwick Hill Road  
Portsmouth  
Hampshire  
PO6 3LY

Tel: 023 9228 6000 Ext 3708

Name:  
Date: 10/06/2020  
Ref: 20-21 050

Dear

**Freedom of Information request**

Thank you for your request for information under the Freedom of Information Act 2000, which was received by our Freedom of Information team on 01/06/2020.

**Software Category: ERP, CRM, HR, Payroll, Finance**

The Trust does not have ERP and CRM software.

We do not contract directly for a Finance system or Payroll System. The Finance/payroll system is provided as part of our contract with NHS Shared Business Services Ltd and is not identified as a separate charge in the payments we make.

The Department for Health and Social Care hold the contract for the NHS wide HR system – Electronic Staff Record. The Trust does not incur any charges for using this mandated system.

**2. Name of Supplier: Can you please provide me with the software provider for each contract?**

**Payroll** - NHS Shared Business Services

**Finance** - CACI

**3. The brand of the software: Can you please provide me with the actual name of the software. Please do not provide me with the supplier name again please provide me with the actual software name.**

**Payroll** – NHS Shared Business Services – SBS Payroll Services

**Finance** – CACI – Qlikview

**4. Description of the contract: Please do not just state two to three words can you please provide me with detailed information about this contract and please state if upgrade, maintenance and support is included.**

**Please also include any modules included within the contract as this will support the categories you have selected in question 1**

**Payroll** – SBS is an NHS specific solution providing a variety of finance services, procurement services, business intelligence portals and employment services.

**Finance** - QlikView is a front end reporting tool to allow the Trust visibility of the financial accounting information. QlikView system is the Trust's method of viewing budget accounts

**5. Number of Users/Licenses: What is the total number of user/licenses for this contract?**

Payroll – Unlimited

Finance – 540

**6. Annual Spend: What is the annual average spend for each contract?**

Payroll - £620,000.00

Finance - £26,000.00

**7. Contract Duration: What is the duration of the contract please include any available extensions within the contract.**

Payroll – 5 years - 01/04/17 to 31/03/22

Finance – 1 year - 18/6/20 to 17/6/21

**8. Contract Start Date: What is the start date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.**

Payroll – 5 years - 01/04/17 to 31/03/22

Finance – 1 year - 18/6/20 to 17/6/21

**9. Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract. DD-MM-YY or MM-YY.**

Payroll – 5 years - 01/04/17 to 31/03/22

Finance – 1 year - 18/6/20 to 17/6/21

**10. Contract Review Date: What is the review date of this contract? Please include month and year of the contract. If this cannot be provided please provide me estimates of when the contract is likely to be reviewed. DD-MM-YY or MM-YY.**

See dates above.

**11. Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract (name, job title, email, contact number).**

Alan Hoskins - Director of Procurement and Commercial Services

Email - [info@soeprocmnt.nhs.uk](mailto:info@soeprocmnt.nhs.uk) Tel: 023 9228 6000

Please accept this letter as completion of your request. Please note that copies of this request will be held on file for three years before being confidentially destroyed.

If you are dissatisfied with the outcome of your request, please contact our Head of Information Governance on [Information.Governance@porthosp.nhs.uk](mailto:Information.Governance@porthosp.nhs.uk) or write to the above address and we will conduct an internal review. Upon review, if you are still dissatisfied, you may appeal our decision by contacting the Information Commissioner's Office; for more information please visit the [ICO's website](#).

Please be aware, if we do not receive an appeal within 30 days of you receiving this letter, we will assume that you are satisfied with our response. If you have any further queries, please do not hesitate to contact us.

Yours sincerely

Freedom of Information Team