

TRUST BOARD PUBLIC or PRIVATE – OCTOBER 2015 Agenda Item Number: 193/15
Enclosure Number: (9)

Subject:	Information Risk Annual Report
Prepared by: Sponsored & Presented by:	James Taylor (Information Governance Manager) Peter Mellor (Senior Information Risk Owner / Director of Corp Aff)
Purpose of paper	Annual Review of Information Risk within the Trust
Key points for Trust Board members <i>Briefly summarise in bullet point format the main points and key issues that the Trust Board members should focus on including conclusions and proposals</i>	<p>The Trust compares well against other organisations in its performance of the NHS Information Governance Toolkit</p> <p>There has been an improvement in awareness of / progress with information risk requirements at a local level, but there remain pockets of poorer practice and assurance</p> <p>There has been an increase in the number of information governance incidents reported compared to the previous year. However, the number of incidents reported remains lower than before the introduction of Datix-Web</p> <p>External factors and lower tolerances have affected the consistency of internal grading of incidents (increasing Yellow, Amber and Red grading).</p> <p>The Trust was required to report one data protection incident to the Information Commissioner's Office but no further regulatory action was taken</p>
Options and decisions required <i>Clearly identify options that are to be considered and any decisions required</i>	N/A
Next steps / future actions: <i>Clearly identify what will follow the Trust Board's discussion</i>	N/A
Consideration of legal issues (including Equality Impact Assessment)?	There are strong links between information risk and legal issues relating to compliance with the Data Protection Act and other associated privacy legislation
Consideration of Public and Patient Involvement and Communications Implications?	N/A

Links to Portsmouth Hospitals NHS Trust Board Strategic Aims, Assurance Framework/Corporate Risk Register	
Strategic Aim	Strategic Aim 1: Maintain compliance against Care Quality Commission outcomes
BAF/Corporate Risk Register Reference (if applicable)	Trust Risk Register: ▪ 4-1415
Risk Description	Potential loss / misdirection / inappropriate disclosure of personal data

CQC Reference	N/A (relevant to previous CQC Outcome 21: Records)
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Committees/Meetings at which paper has been approved:	Date
N/A	N/A