

Trust Board – Rolling Annual Work Plan

| Trust Board Date | PUBLIC | PRIVATE |
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| | Item | Item |
| January | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Equality & Diversity Annual Report ▪ Charitable Funds Accounts ▪ Audit Committee Forward Planner ▪ Organ Donation Annual Report ▪ Performance against NHS Constitution ▪ CQC Quality Improvement Plan | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Outline Annual Business Plan ▪ Papers for noting ▪ Example of Incident |
| February | <ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Research & Innovation Report ▪ CQC Quality Improvement Plan | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Contract Negotiations ▪ Procurement Strategy |
| March | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ National Staff Survey ▪ Annual Plan and Contract Negotiations ▪ Research & Development Strategy ▪ CQC Quality Improvement Plan | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident |
| April | <ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Annual Business Plan ▪ Quarterly Quality Report ▪ Audit Committee Report ▪ Performance against NHS Constitution | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident ▪ Draft Quality Account |
| May | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Risk Register ▪ Audit Committee Report ▪ Quarterly Research & Innovation Report | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Annual Governance Statement ▪ Annual Accounts ▪ Annual Report |

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| <p>June</p> | <ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Quality Account ▪ Annual Paediatric Safeguarding Report ▪ Audit Committee Report | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident |
| <p>July</p> | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Annual Staff Health and Well-being Report ▪ Qtr 1 delivery against Business Plan ▪ Annual Adult Safeguarding Report ▪ Performance against NHS Constitution | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint |
| <p>September</p> | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Planning for 14/15 ▪ Audit Committee Report ▪ Annual Complaints Report ▪ DIPC Annual Report ▪ Revalidation ▪ Quarterly Research & Innovation Report | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint |
| <p>October</p> | <ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Qtr 2 delivery against Business Plan ▪ Performance against NHS Constitution ▪ Winter Plan ▪ Information Risk SIRO Annual Report ▪ Revalidation | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident |

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| <p>November</p> | <ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Risk Register ▪ Audit Committee Report | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint |
| <p>December</p> | <ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Research & Innovation Report | <ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting |