

Trust Board – Rolling Annual Work Plan

Trust Board Date	PUBLIC	PRIVATE
	Item	Item
October	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Audit Letter ▪ Quarterly Quality Report ▪ Qtr 2 delivery against Business Plan ▪ Review against Strategic Objectives 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ Recovery Plan ▪ Update on Newton
November	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Risk Register ▪ Annual Procurement Appraisal ▪ Research & Development Strategy ▪ IT Strategy 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Progress against Staff Survey Action Plan ▪ Update on Business Development ▪ Recovery Plan ▪ Leadership Development Strategy ▪ Update on Newton
December	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Equality & Diversity Annual Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Charitable Funds Accounts ▪ Update on Business Development ▪ IBP/LTFM ▪ Recovery Plan ▪ Progress on soft FM benchmarking ▪ Update on Newton
January	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Outline Annual Business Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ Recovery Plan
February	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Contract Negotiations ▪ Update on Business Development ▪ Recovery Plan

	<ul style="list-style-type: none"> ▪ Draft Annual Business Plan ▪ Update on Emergency Flow and Performance 	
March	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Clinical Services Strategy ▪ National Staff Survey 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ SIRO Report ▪ Update on Business Development ▪ Recovery Plan ▪ Final report - soft FM benchmarking
April	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Annual Business Plan ▪ National Staff Survey ▪ Quarterly Quality Report ▪ Draft Quality Account 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ Recovery Plan
May	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ 6 Monthly Strategic Objectives Review ▪ DIPC Annual Report ▪ Risk Register ▪ Annual Procurement Appraisal ▪ Annual Governance Statement ▪ Annual Accounts ▪ Annual Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ Recovery Plan
June	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Quality Account ▪ Staff Survey - progress against actions ▪ Annual Paediatric Safeguarding Report ▪ Annual Adult Safeguarding Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ Recovery Plan
July	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Annual Staff Health and Well-being Report ▪ Annual Complaints Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Da Vinci Robot ▪ Update on Business Development ▪ Recovery Plan

	<ul style="list-style-type: none"> ▪ Qtr 1 delivery against Business Plan 	
August	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development
September	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Planning for 14/15 ▪ Winter Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Newton ▪ Recovery Plan ▪ 7 day working plan