

TRUST BOARD PUBLIC – OCTOBER 2013

Agenda Item Number: 201/13
Enclosure Number: (7)

Subject:	PHT Winter Plan & Surge and Escalation Plan
Prepared by: Sponsored by: Presented by:	Maria Purse, Managing Director Emergency Services Cherry West, Chief Operating Officer Cherry West, Chief Operating Officer
Purpose of paper	To assure the Board of operational preparedness
Key points for Trust Board members <i>Briefly summarise in bullet point format the main points and key issues that the Trust Board members should focus on including conclusions and proposals</i>	<p>The Winter Plan 2013/14 and Surge and Escalation Plan, 2013 aims to assure the continuity, and successful response, of essential services at times of increased demand. The plans propose, and facilitates, contingency arrangements to be initiated on a planned and managed basis. The aim of the plan is to provide assurance that the Trust will be able to maintain service continuity over the winter period 2013/14</p> <p>The advanced preparations focus around the following key areas:</p> <ul style="list-style-type: none"> ○ Operational readiness (e.g. capacity planning, staffing, Christmas and New Year) ○ Escalation processes – both within the Trust and health system wide ○ Effective working links between the ambulance service, primary care, community providers, the acute Trust and other key partners ○ Preventative measure such as ‘flu campaigns and Norovirus outbreak measures ○ Communications
Options and decisions required <i>Clearly identify options that are to be considered and any decisions required</i>	To note For information
Next steps / future actions: <i>Clearly identify what will follow the Trust Board’s discussion</i>	Circulation and adherence to the Winter planning policy and escalation arrangements
Consideration of legal issues (including Equality Impact Assessment)?	Considered and none apparent
Consideration of Public and Patient Involvement and Communications Implications?	Not applicable

Links to Portsmouth Hospitals NHS Trust Board Assurance Framework/ Corporate Risk Register	
BAF/ Corporate Risk Register Reference	1.4, 1.5
Risk Description	Business Continuity
CQC Reference	N/A

Committees/Meetings at which paper has been approved:	Date
General Managers/ Managing Directors Meeting	23 rd October 2013
Pending SMT	6 th November 2013