

Trust Board – Rolling Annual Work Plan

Trust Board Date	PUBLIC	PRIVATE
	Item	Item
September	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Planning for 14/15 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Newton ▪ Update on Business Development ▪ Market Growth Strategy – Resource options ▪ A Way Forward ▪ 7 day working plan
October	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Audit Letter ▪ Quarterly Quality Report ▪ Qtr 2 delivery against Business Plan ▪ Equality & Diversity Annual Report ▪ Review against Strategic Objectives ▪ Winter Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ A Way Forward
November	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Risk Register ▪ Annual Procurement Appraisal ▪ Research & Development Strategy ▪ Workforce and Education Strategy/Report ▪ IT Strategy 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Progress against Staff Survey Action Plan ▪ Update on Business Development ▪ A Way Forward
December	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Charitable Funds Accounts ▪ Update on Business Development ▪ IBP/LTFM ▪ A Way Forward ▪ Progress on soft FM benchmarking
January	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report ▪ Outline Annual Business Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ A Way Forward

February	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Draft Annual Business Plan ▪ Update on Emergency Flow and Performance 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Contract Negotiations ▪ Update on Business Development ▪ A Way Forward
March	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Clinical Services Strategy ▪ National Staff Survey 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ SIRO Report ▪ Update on Business Development ▪ A Way Forward ▪ Final report - soft FM benchmarking
April	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Annual Business Plan ▪ National Staff Survey ▪ Quarterly Quality Report ▪ Draft Quality Account 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ A Way Forward
May	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ 6 Monthly Strategic Objectives Review ▪ DIPC Annual Report ▪ Risk Register ▪ Annual Procurement Appraisal ▪ Annual Governance Statement ▪ Annual Accounts ▪ Annual Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ A Way Forward
June	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Quality Account ▪ Staff Survey - progress against actions ▪ Annual Paediatric Safeguarding Report ▪ Annual Adult Safeguarding Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development ▪ A Way Forward
July	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update ▪ Quarterly Quality Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Da Vinci Robot ▪ Update on Business Development ▪ A Way Forward

	<ul style="list-style-type: none"> ▪ Annual Staff Health and Well-being Report ▪ Annual Complaints Report ▪ Qtr 1 delivery against Business Plan 	
August	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Chairman Report ▪ Integrated Performance Report ▪ Self-Certification ▪ Assurance Framework ▪ Charitable Funds Update 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Update on Business Development