

ROLLING ACTION POINTS FROM:

Trust Board Meeting in Public

Thursday 3 November

2011 Minute	Agenda Topic	Summary of Action required	Responsibility for Action is with	Due Date
116/11	Carbon Reduction Strategy	The Company Secretary advised that the costings against the plan would be considered by the Executive Management Team as soon as available. The information will then be provided to a future Board meeting.	Company Secretary	December
179/11	Quality	The Chairman felt that it would be a good idea to see a table showing the balance and nature of complaints and plaudits per Clinical Service Centre. He also pointed out that the current table does not differentiate between serious and trivial complaints. The Chief Executive agreed that this needed to be addressed.	Director of Nursing	December
179/11	Quality	Alan Cole asked if the objective of the Productive Operating Theatre team was to cover all of the 27 theatres and if so, when would this be complete. The Director of Nursing advised that there was a lot of underpinning work involved, such as releasing time to care and the reorganisation of theatres. She advised that she was unaware of the timescale but that the Institute had insisted that this work not be rushed. The Chief Executive advised that this was an enabler to improve patient care. The Director of Nursing agreed to bring a report to a future meeting to further appraise the Board of the project and its intentions.	Director of Nursing	December

179/11	Operations	She advised of a piece of work, funded by the Strategic Health Authority, looking into the Emergency Pathway that had recently been presented to a meeting of the Senior Management Team. She felt that it would be of benefit to share it with members of the Trust Board.	Company Secretary	
--------	-------------------	---	--------------------------	--